



**Frederick County  
Government  
Frederick, Maryland**

## *News Release*

Winchester Hall / 12 East Church Street  
Frederick, Maryland 21701  
CONTACT: Robin K. Santangelo  
Public Information Officer  
301-600-2590  
TTY: Use Maryland Relay  
rsantangelo@FrederickCountyMD.gov

**FOR IMMEDIATE RELEASE:**

**March 30, 2012**

### **COMMISSIONERS INVITE RESIDENTS TO APPLY FOR OPENINGS ON BOARDS AND COMMISSIONS**

**FREDERICK, MD** – The Frederick Board of County Commissioners invites county residents to submit letters of interest to volunteer to serve on the following boards and commissions:

#### **Adult Public Guardianship Review Board**

- Meets quarterly (Mar., June, Sept., and Dec.) on the first Monday at 1:00 p.m.
- Seeking general public representatives.

#### **Affordable Housing Council**

- Meets the second Monday of each month at 2:30 p.m.
- Seeking individuals to fill the following categories: general public, housing consumer, nonprofit, and private industry. For more information visit [www.FrederickCountyMD.gov/housing](http://www.FrederickCountyMD.gov/housing).

#### **Agricultural Preservation Advisory Board**

- Meets the fourth Monday of each month at 7:00 p.m.
- Seeking individuals to fill the following categories: general public and an owner/operator of a commercial farm. For more information visit [www.frederickcountymd.gov/agpresbd](http://www.frederickcountymd.gov/agpresbd).

#### **Agriculture Business Council**

- Meets the fourth Tuesday of every other month (Feb., Apr., June, Aug., Oct., and Dec.) at 7:00 p.m.
- Seeking individuals that have experience and expertise in agriculture.

#### **Board of Appeals**

- Meets the fourth Thursday of each month at 7:00 p.m. and if necessary, the following Monday evening.
- Seeking general public representatives.
- The board hears requests for special exceptions and variances, applying existing law to the facts presented with guidance from the Office of the County Attorney and the Community Development Division staff. The board also hears appeals from certain decisions of the Zoning Administrator,

(more)

Frederick County Planning Commission and other administrative staff. Board members are required to attend a field trip on the Wednesday the week before the Thursday night meeting to visit all the sites that will be considered at the monthly meeting. Qualifications and requirements include: effectively read and interpret maps and plans; analyze reports and applicant data; perform field inspections and review of applicants' submitted material; and the ability to apply codes and ordinances governing development and zoning regulations. For more information, visit [www.FrederickCountyMD.gov/planning](http://www.FrederickCountyMD.gov/planning).

**Board of Gaming Appeals**

- Daytime meetings are scheduled when necessary.
- Seeking a general public representative.

**Citizens Nursing Home Board**

- Meets the third Monday of each month at 7:00 p.m.
- Seeking individuals with healthcare experience.
- The board is responsible for maintaining and operating the Frederick County Citizens Care and Rehabilitation Center and Montevue Assisted Living for the proper care and treatment of aged, convalescent, and chronically ill residents of Frederick County.

**Commission for Women**

- Meets the second Tuesday of each month (except July) at 7:00 p.m.
- Seeking individuals who want to help make a difference for women and their families in Frederick County. For more information visit [www.FrederickCountyMD.gov/fccfw](http://www.FrederickCountyMD.gov/fccfw).

**Commission on Disabilities**

- Meets the second Monday of each month at 6:00 p.m.
- Seeking general public representatives. Persons with disabilities or who have ADA code experience are encouraged to apply. For more information visit [www.FrederickCountyMD.gov/fccod](http://www.FrederickCountyMD.gov/fccod).

**Companion Animal Welfare Advisory Committee**

- Meets the second Monday of each month at 7:00 p.m.
- Seeking general public representatives with a broad range of companion animal related experience.

**Electrical Board**

- Daytime meetings are scheduled when necessary.
- Seeking a general public representative.

**Historic Preservation Commission**

- Meets the first Wednesday of each month at 7:00 p.m.
- Seeking general public representatives (regular members and an alternate).
- Interested persons must have a demonstrated special interest, specific knowledge, or professional or academic training in fields such as, but not limited to, the following: history, architectural history, archeology, curation, landscape architecture, urban design, architecture, planning, anthropology, conservation, historic preservation or related fields. For more information, visit [www.FrederickCountyMD.gov/historicpres](http://www.FrederickCountyMD.gov/historicpres).

(more)

**Human Relations Commission**

- Meets the last Tuesday of each month (except Dec.) at 7:00 p.m.
- Seeking general public representatives.

**Insurance Committee**

- Daytime meetings are scheduled when necessary.
- Seeking an individual with 10 years experience with strong commercial property and casualty background or strong insurance company background in a managerial position with underwriting or reinsurance expertise.

**Interagency Internal Audit Authority**

- Meets the third Wednesday of each month at 8:00 a.m.
- Seeking general public representatives who possess expertise in accounting, auditing, and internal control.

**Mental Health Advisory Committee**

- Meets the third Monday of each month (except July and Aug.) at 4:00 p.m.
- Seeking individuals to fill the following categories: primary and secondary consumers.

**Mental Health Management Agency (MHMA) of Frederick County Board of Directors**

- Meets the third Thursday of every other month (Jan., Mar., May, July, Sept., and Nov.) at 4:00 p.m.
- Seeking individuals to fill the following categories: adult education; banking/finance; clergy; housing development; law enforcement; legal (attorney), medicine; private mental health practitioners; substance abuse prevention treatment; and specifically two (2) individuals who are knowledgeable about the needs of the elderly.
- The MHMA is responsible for monitoring and developing the public mental health system in Frederick County.

**Parks and Recreation Commission**

- Meets the second Thursday of each month at 7:00 p.m.
- Seeking general public representatives, but first preference will be given to those who reside in the following planning regions: Brunswick, Middletown, New Market, Thurmont, Walkersville or Urbana. For more information visit [www.recreator.com](http://www.recreator.com).

**Planning Commission**

- Meets the second Wednesday of each month at 9:30 a.m.; third Wednesday of each month at 1:30 p.m.; and additional meetings take place on the fourth Wednesday of each month as needed.
- Seeking general public representatives.
- The commission functions as an advisory body to the Board of County Commissioners on many planning and zoning related issues i.e. comprehensive plan, region plans, rezoning, text amendments, water and sewer planning, etc. The commission has final authority over site plans, subdivision plats, Planned Unit Development Phase II plans, and determination of adequate public facilities for new developments. For more information visit [www.FrederickCountyMD.gov/planning](http://www.FrederickCountyMD.gov/planning).

(more)

**Property Tax Assessment Appeal Board**

- Meets approximately 20 times a year, plus or minus, as required and the meetings are usually held during normal business hours (based on number of appeals scheduled).
- Seeking a general public representative who is not an active realtor or appraiser. Interested persons need excellent oral and written communications skills; ability to be available and flexible with time; must be able to weigh information presented and make unbiased decisions based on what is presented at the time of the appeal hearing. Contact Joyce Grossnickle at 301-600-1102 or e-mail ([fcbgboards@FrederickCountyMD.gov](mailto:fcbgboards@FrederickCountyMD.gov)) to obtain the necessary state application form for this board.
- The board hears requests for second level appeal of real property value as determined by the Department of Assessments.

**Public Library Board**

- Meets the first Wednesday of each month (except July, Aug., and Dec.) at 7:00 p.m.
- Seeking a general public representative.
- This is a state mandated board with responsibility for fiscal and policy decisions. Additionally, the board has responsibility for hiring and evaluating the director of the library system. These meetings are open to the public. The board is looking for a person who is interested in the libraries in Frederick County and is willing to make a commitment to help guide the growth and development of the library system as the county continues to grow. This is a working board dedicated to making the community aware of the strengths of the library system.

**Roads Board**

- Meets quarterly (first Monday during Mar., June, and Dec. and second Monday during Sept.) at 7:00 p.m.
- Seeking a general public representative who resides in one of the following election districts: Brunswick, Petersville, Jefferson, Ballenger, Buckeystown or Urbana.

**Social Services Board**

- Meets the fourth Wednesday of each month (except Aug.) at 4:15 p.m.
- Seeking persons who are interested in the social welfare of Frederick County residents and are dedicated to the fair and respectful application of social service programs in the county. Potential members may be representatives of business, nonprofit, religious, and community organizations as well as former clients, former service providers, and former contractors of the Department of Social Services (DSS), as long as they do not have a current relationship with DSS.
- This is a state mandated board with responsibilities for advocacy, oversight (administration, budget, program), and liaison with policymakers and the community. The meetings are subject to the Maryland Open Meetings Act.

**Solid Waste Advisory Committee**

- Meets the first Wednesday of every other month (Feb., Apr., June, Aug., Oct., and Dec.) at 6:30 p.m.
- Seeking a business/industrial representative.

(more)

**Sustainability Commission**

- Meets the third Wednesday of each month at 3:00 p.m.
- Seeking individuals who have a professional affiliation with, or expertise in, one or more of the following areas: energy, sustainable land use and transportation, open space and land preservation, green building practices, air quality/climate, water quality, recycling/waste reduction, environmental justice, education, small and/or local business, green jobs/workforce training, human/environmental health, agriculture/food security, community, grass-roots environmental efforts, and finance and governance. For more information visit [www.FrederickCountyMD.gov/sustainability](http://www.FrederickCountyMD.gov/sustainability).

**Transportation Services Advisory Council**

- Meets the third Friday of every other month (Jan., Mar., May, July, Sept., and Nov.) at 8:00 a.m.
- Seeking individuals to fill the following categories: community agency and general public. For more information visit [www.FrederickCountyMD.gov/transit](http://www.FrederickCountyMD.gov/transit).

**Workforce Development Board**

- Meets the third Friday during the months of Feb., Apr., June, Sept., Nov., and Dec. at 8:15 a.m.
- Seeking business representatives. For more information visit [www.FrederickWORKS.com](http://www.FrederickWORKS.com).

Individuals interested in serving on a board or commission must be residents and registered voters of Frederick County. They are to submit a letter of interest and a resume by regular mail to Administrative Officer Joyce Grossnickle, Office of the County Manager, Winchester Hall, 12 East Church Street, Frederick, MD 21701 or via e-mail to [fcgboards@FrederickCountyMD.gov](mailto:fcgboards@FrederickCountyMD.gov).

Applications must include current contact information: home, work and cell telephone numbers; home mailing address, and an e-mail address. For further information, contact Mrs. Grossnickle at 301-600-1102.

Letters of interest and resumes must be received by 4:00 p.m. on Monday, April 9, 2012. The Office of the County Manager does not accept facsimiles of letters of interest and resumes.

Frederick County Government does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services.

###